

**PLATINUM JUBILEE WORKING PARTY COMMITTEE MEETING OF THE
WITNEY TOWN COUNCIL**

Held on Thursday, 17 February 2022

At 4.00 pm in the Virtual Meeting Room via Zoom

Present:

Councillor J Aitman (Chair)

Councillors:	O Collins H Eaglestone	D Enright M Jones
Officers:	Adam Clapton Polly Inness Simon Wright	Deputy Town Clerk Communications & Community Engagement Officer Democratic & Legal Services Officer
Others:	7 members of the public.	

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor A D Harvey

2 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3 **MINUTES**

The minutes of the meeting of the Working Party held on 18 January 2022 were received and adopted.

4 **PLATINUM JUBILEE EVENTS**

Consideration was given to the draft schedule of events for the Platinum Jubilee. The Chair welcomed representatives of a number of local organisations who were present to discuss events they were planning or how they may be able to help with Town Council events.

It was reported that the Jubilee website page was now live and had links to holding street parties and other events.

Members noted that the planned Voice Box event would be a free event with donations collected as people leave with Got2B as the charity that will benefit. The Town Council was requested to have the 1863 café/bar open to serve refreshments and have some outside chairs available. It was hoped other market side cafes would also join in. The plan was to perhaps have some bunting and invite the Witney Town Band and some cellists etc to provide music. Voicebox would meet with Witney Town Band to progress this and the Town Council would provide the contact at Oxfordshire County Council from whom permission would need to be sought.

The Coffee Shed was happy to stay open with mini golf and tennis free of charge on Big Lunch Day they would also take donations for Got2B

The Civic Service was confirmed for Sunday 5 June at 10.45am and the Town Council will provide information on Road Closures to the organiser.

The Town Council would be ordering tree plaques for some of the Queen's Green canopy trees. To begin with 2 stainless steel plaques with spikes @£43 each and one with no spike at £30.50 were being progressed.

The Project Officer had investigated a sundial and surrounding planting as the Legacy project for Unterhaching Park, and it was suggested that a sum of £1000 from the Jubilee budget be used towards this and the balance for the planting (£600) could come from the In Bloom budget.

The Working Party was updated on the proposed competitions and it was confirmed that Schools and Care homes have been contacted regarding these. Canvases would be given as prizes and this would cost £800 if everyone entered.

In respect of budgets it was noted that the subsidised letting for the Friday event would be £75 and for the Saturday would be in the region of £300. Other budget may be spent on plaques for the Queen's Green canopy planting and staff costs.

The Communications & Community Engagement Officer confirmed that the action plan would be updated to reflect the progress with events and would be circulated once more information was available.

The Chair thanked everybody for their attendance at the meeting.

Recommended:

That, £600 from the In Bloom budget be re-purposed for the planting in the Unterhaching Park Jubilee Garden.

Resolved:

That, the present position with regard to Platinum Jubilee events be noted.

The meeting closed at: 4.30 pm

Chair